



Policy for the determination of eligibility for the Adult and Dislocated Worker Program

I. INTRODUCTION

The Workforce Innovation and Opportunity Act (WIOA) is intended to provide individuals with access to the employment opportunities, education, training, and supportive services they need to be successful in the labor market. Adult and dislocated worker clients, in the One-Stop system, will be able to receive the following services:

- Basic Career Services
- Individualized Career Services
- Training Services

For adults and dislocated workers receiving additional services beyond self-service or general information, eligibility will be determined, and they will be registered as participants in the corresponding Program.

II. LEGAL BASIS

Section 3 (2), (15), and (63); Section 134 (b) and (c) - Workforce Innovation and Opportunity Act (WIOA);

Sections 680.100 to 680.160 and 680.650 of the Workforce Innovation and Opportunity Act (WIOA) Regulations;

"Training and Employment Guidance Letter 3-15," issued by the Employment and Training Administration of the U.S. Department of Labor on July 1, 2015.

"Training and Employment Guidance Letter 10-09," issued by the Employment and Training Administration of the U.S. Department of Labor on November 19, 2009: "Implementing Priority of Service for Veterans and Eligible Spouses in all Qualified Job Training Programs Funded in Whole or in Part by the U.S. Department of Labor (DOL)";

38 U.S. Code Chapter 42, Section 4215: Priority of Service for Veterans in Department of Labor Job Training Programs

III. GENERAL REQUIREMENTS FOR ADULTS AND DISLOCATED WORKERS

1. Citizenship or Work Authorization

Required Evidence: Copy of Birth Certificate, Naturalization Certificate, Passport, or Valid Residency Card

2. Selective Service Registration

Male clients must register with the U.S. Selective Service within thirty (30) days following their eighteenth (18th) birthday. Late registrations are accepted by Selective Service but not after the individual turns twenty-six (26) years old. This applies to males born after December 31, 1959.

Required Evidence: Selective Service acknowledgment letter, Veteran DD-214, phone verification, or electronic verification.

Note: Exemptions are granted to those providing evidence of:

- Confinement in a medical, mental, or correctional institution between ages 18 and 26;
- Foreign individuals who arrived in the United States after the age of registration.

IV. SPECIFIC REQUIREMENTS FOR ADULTS

Age: Must be 18 years or older

Required Evidence: Copy of Birth Certificate, Driver's License, Federal, State, or Local ID Card, Passport, or Valid Residency Card.

As per Section 134 (c) (3) (E), priority for individualized career services and training services funded under Title I-B shall be given to:

First: Veterans and eligible spouses who are recipients of public assistance, low-income individuals, or individuals deficient in basic skills. These will receive first priority for services funded by the Adult Program.

Second: Non-veterans or eligible spouses who fall into the WIOA priority groups for the Adult Program related to employment and training activities, public assistance recipients, other low-income individuals, or individuals deficient in basic skills.

Third: Veterans or eligible spouses not included in the WIOA priority groups.

Fourth: Individuals not included in the WIOA priority groups for the Adult Program.

Basic skills assessment will use valid and appropriate evaluation instruments for the target population, with corresponding entries made in the participant's record.

V. SPECIFIC REQUIREMENTS FOR DISLOCATED WORKERS

In addition to meeting general eligibility requirements and participation requirements for individualized career and training services, the eligibility for receiving services funded by the Dislocated Worker Program will be determined based on the following categories:

- A. Has been terminated or laid off, or has received a notice of termination or layoff, and:
 - a. Is eligible for or has exhausted unemployment compensation; or
 - b. Is part of the workforce and not eligible for unemployment compensation due to insufficient earnings or because the employer is not covered by the law; and
 - c. Is unlikely to return to the previous industry or occupation.

- B. Has been terminated or laid off, or has received a notice of termination or layoff due to a permanent closure, or substantial layoff at a plant, facility, or enterprise.
 - a. Is employed at a facility where the employer has announced closure within 180 days;
 - b. If the notice is general (no specific closure date), they can receive career and support services.

- C. Self-employed (including farmers, ranchers, or fishermen), but unemployed due to general economic conditions in the community or natural disasters.

- D. Displaced Homemaker - An individual who has been providing unpaid services to family members in the home, and:
 - a. Has been dependent on the income of another family member and is no longer supported by that income.

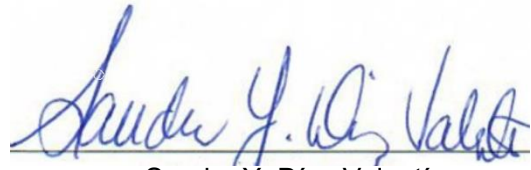
- b. Is the dependent spouse of an active-duty Armed Forces member and the family income is significantly reduced.
 - c. Is unemployed or underemployed and faces difficulty in obtaining or upgrading employment.
- E. Spouse of a Member of the Armed Forces.
- a. The spouse of an active-duty Armed Forces member who has lost employment due to relocation.
 - b. Is unemployed or underemployed and faces difficulty in obtaining or upgrading employment.

VI. APPROVAL AND EFFECTIVENESS

This policy shall take effect immediately upon approval. The Executive Director is responsible for informing the staff within five (5) days following its approval.



Angel San Miguel Hernández President
Workforce Development Local Board



Sandra Y. Díaz Valentín
Secretary
Workforce Development Local Board

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FECHA

CERTIFICATE OF TRANSLATOR

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In Isabela, Puerto Rico, June 30, 2024

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