

POLICY FOLLOW-UP PARTICIPANTS OF THE YOUTH, ADULT AND ADULT PROGRAMS POSTED WORKERS

I. INTRODUCTION

The Workforce Innovation and Opportunity Act (WIOA) was signed into law on July 22, 2014, effective July 1, 2015. It is designed to help job seekers access job openings, education, training and support services to succeed in the labor market and in turn give employers access to employees with skills to compete in the global economy. The monitoring services aim to ensure that participants meet their goals, as set out in their Individual Employability Plans, for the Youth, Adult and Displaced Workers Programs. They will be offered for a period of twelve (12) months, at least. The service, moreover, is an attempt to contact or a contact to ensure that the documentation to validate the execution is in order.

II. BASE LEGAL

Federal Public Law 113-128 of July 22, 2014, Workforce Innovation and Opportunity Act, Chapter 2, Section 129(c)(2)(I).

Federal Public Law 113-128 of July 22, 2014, Workforce Innovation and Opportunity Act, Chapter 3, Section 134(c)(2)(xiii).

Federal *Workforce Innovation and Opportunity Act* (WIOA) Rulebook Section 681.580(a)(b) and (c).

Federal *Workforce Innovation and Opportunity Act* (WIOA) Regulations Section 680.150(c) and 678.430(c).



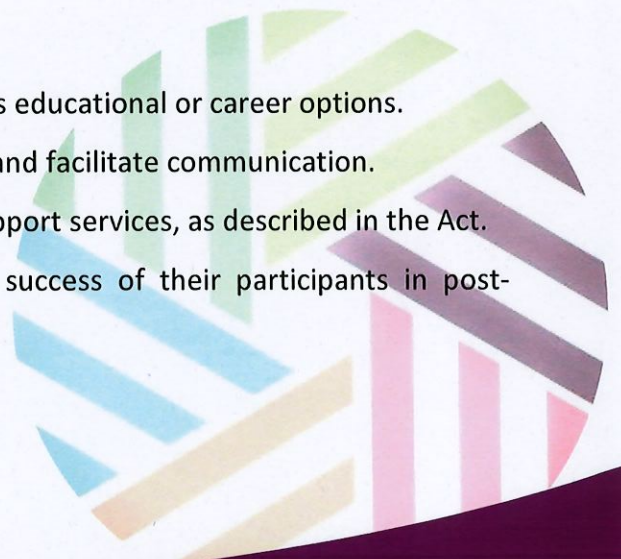
III. YOUTH PROGRAM FOLLOW-UP

Follow-up Services: These are critical services that will be offered upon the participant's departure from the program to ensure that the youth is successful in employment, and either post-secondary education or training, for a minimum period of twelve (12) months unless the participant declines to receive the services or cannot be contacted. The latter will be evidenced in the participant's file. The type of service will be determined by the individual needs of each youth. Follow-up services may include:

- a. Support Services
- b. Adult Mentoring
- c. Financial literacy education
- d. Services that include information about the labor market, occupations, and industry sectors in demand in the local area, such as career counseling and career exploration services.
- e. Activities that help the youth prepare for or transition to post-secondary education or training.

Examples of tracking services may include:

1. Youth who were not placed in a job:
 - a. Meetings with the participants to discuss educational or career options.
 - b. Use of technology to explore resources and facilitate communication.
 - c. Development of leadership skills and support services, as described in the Act.
 - d. The services necessary to ensure the success of their participants in post-secondary education activities.

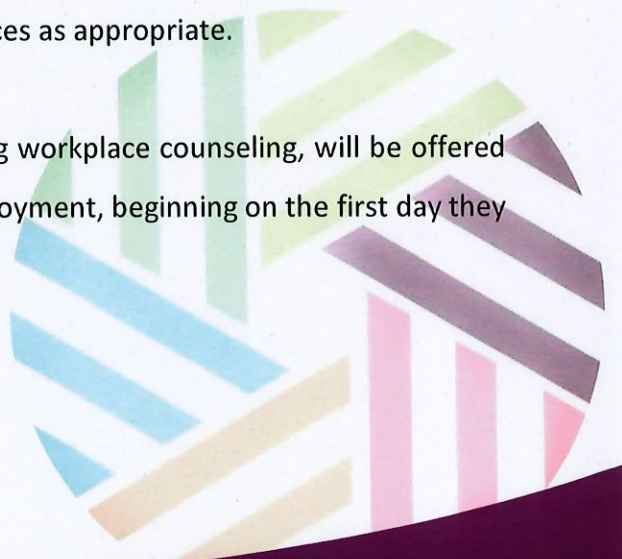


2. Young people placed in employment:

- a. Regular contact with the employer, including help in dealing with situations related to the young person's adjustment.
- b. Assistance to ensure that the young person gets a better job with a better salary, achieves career development and continues post-secondary education.
- c. Participate in employment-related peer support groups.
- d. Monitor the youth progress in a job after completing training.

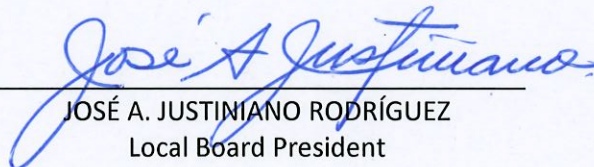
IV. FOLLOW-UP ON THE PROGRAMME FOR ADULTS AND DISPLACED WORKERS

1. If the client is deemed ready for employment, they will be offered job board services, including employment referrals and follow-up after placement. If the participant is placed in employment, follow-up will be offered for a period of not less than 12 months. If job placement or retention is not achieved, Wagner Peyser staff will determine what additional services, including support services, might be necessary to achieve an employment outcome. You may refer to one of the CGU-AJC System Partners offering you training or other services as appropriate.
2. Follow-up services, as appropriate, including workplace counseling, will be offered for participants placed in unsubsidized employment, beginning on the first day they were employed.



V. APPROVAL AND VALIDITY

This policy shall be effective immediately upon approval. It shall be the responsibility of the Executive Director to inform staff within five (5) days of its approval.



JOSÉ A. JUSTIMIANO RODRÍGUEZ
Local Board President

DATE

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